



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Main Lobby Armley Hub, 2 stocks Hills, Armley LS12 1UQ**

Tuesday, 22nd November, 2022 at 6.00 pm

**Councillors:**

- |               |                            |
|---------------|----------------------------|
| L Cunningham  | - Armley;                  |
| J McKenna     | - Armley;                  |
| A Smart       | - Armley;                  |
| C Gruen       | - Bramley and Stanningley; |
| J Heselwood   | - Bramley and Stanningley; |
| K Ritchie     | - Bramley and Stanningley; |
| H Bithell     | - Kirkstall;               |
| J Illingworth | - Kirkstall;               |
| F Venner      | - Kirkstall;               |

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people.

We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in person, please advise us in advance of any specific access requirements that we need to take into account by email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk) ). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.





**Co-optees**

Jonathan Butler

Joanne Fiddes

Stephen Garvani

Steve Harris

Catherine Hyde

Stephen McBarron

Bramley & Stanningley Ward

Bramley & Stanningley

Kirkstall Ward

Kirkstall Ward

Armley

Bramley & Stanningley Ward

Agenda compiled by: Debbie Oldham  
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:*

*Armley - Armley Mills; Armley Library (old entrance)*

*Bramley & Stanningley - war memorial; Bramley Baths*

*Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 6TH SEPTEMBER 2022</b></p> <p>To consider the minutes of the previous meeting held on 6<sup>th</sup> September 2022, to approve as a correct record.</p>	7 - 14
8			<p><b>MATTERS ARISING</b></p>	

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9			<p><b>LOCAL PLAN UPDATE PUBLIC CONSULTATION</b></p> <p>The report of the Policy and Plans Group Manager provides the Inner West Community Committee with a brief synopsis of the Local Plan Update public consultation, for general promotion and to gather input from Elected Members and residents on any further engagement we can do in communities, to raise awareness and encourage participation in the consultation.</p>	15 - 16
10	Armley; Bramley and Stanningley; Kirkstall		<p><b>INNER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</b></p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.</p>	17 - 26
11	Armley; Bramley and Stanningley; Kirkstall		<p><b>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	27 - 44
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the next meeting of the Inner West Community Committee is scheduled for 14<sup>th</sup> March 2023 at 6pm.</p> <p><b>VENUE FOR MEETING</b></p> <p>Main Lobby Armley Hub, 2 stocks Hills, Armley LS12 1UQ</p>	45 - 46

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			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

## INNER WEST COMMUNITY COMMITTEE

TUESDAY, 6TH SEPTEMBER, 2022

**PRESENT:** Councillor A Smart in the Chair

Councillors H Bithell, L Cunningham,  
C Gruen, J Heselwood, J Illingworth,  
J McKenna and K Ritchie

### **CO-OPTED MEMBERS PRESENT**

Catherine Hyde, Stephen Garvani Steve Harris

#### **18 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

#### **19 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

#### **20 Late Items**

There were no formal late items.

#### **21 Declaration of Interests**

No declarations of interests were made at the meeting.

#### **22 Apologies for Absence**

Apologies for absence were received from Councillor Venner, and co-opted members Jo Fiddes, Stephen McBarron, Andy Rontree and Jonathan Butler.

#### **23 Open Forum / Community Forums**

On this occasion there were no members of the public present at the meeting.

#### **24 Minutes - 13th July 2022**

**RESOLVED** – To approve the minutes of the meeting held on 13<sup>th</sup> July 2022, as a correct record.

#### **25 Matters Arising**

The Chair advised the Community Committee that she had met with the Localities Officers, and it had been agreed that no supplementary information

Draft minutes to be approved at the meeting  
to be held on Tuesday, 22nd November, 2022

in relation to funding applications would be sent to the Members where there was less than five working days before the meeting. Where applications were received after this time, they would either be approved via DDN or brought to the next Community Committee meeting.

In relation to the suggestion of workshops to discuss funding applications this would be adopted going forward. Members welcomed this approach to the funding process.

## **26 Co-optees Report**

Members were advised that further to the publication of the agenda Mr Mamood had decided he did not wish to take up the role of co-opted member on the Community Committee. Therefore, this item was now withdrawn.

## **27 Highways - Annual Improvement Consultation**

The report of the Executive Manager, Highways provided the Inner North East Community Committee with an update on the Highways Annual Improvement Consultation.

The presentation which was appended to the submitted report was shown at the meeting and the Community Committee were invited to make comments.

The Community Committee were informed of the following points:

- The consultation on next years' programme closed on 2<sup>nd</sup> September. Lists of the proposed works had been provided to Councillors and Parish Councils at the start of July requesting comments.
- Members were provided with an explanation of the Well-Managed Highway Infrastructure Code of Practice. 36 recommendations include: Lifecycle Plans, Inspections, Risk Management and Defect Repair.
- Explanation of how the Highway Infrastructure Asset Management Strategy aligns with the corporate vision and contributes to the vision for Leeds. It was noted that key factors of the strategy in Regional Context, Sustainability and Climate Emergency and Communication and Engagement.
- Funding allocations include City Region Sustainable Transport Settlements (CRSTS) and Leeds Capital.
- Members noted that the service is currently undertaking more preventative work which is surface dressing. It was noted that the life of a road is generally 10 years.
- The service is continually reviewing all streets, and these are added to a sheet with a colour code to show what stage of repair the road is in. All roads are inspected by an engineer and a scoring system is used and checked over a 3 year cycle. The service wish to get to the position that only 10% of roads are in poor condition.
- Each year all Members receive lists of roads requiring work and the priority given to them. Members are requested to make comments. Members were advised that all emails are noted and responded to.



Responding directly to comments and questions from Members the officer provided the following information:

- It was noted that Members had provided comments on specific local roads, and these would be followed up.
- Ironworks on the highways were inspected to react to individual reports and any defects found were addressed. It was noted that any current issues with ironworks should be report to the officer and Members would receive a response.
- Members were of the view that it was important for communication to take place between different services and departments in relation to any works carried out on the highways.
- Members also thought it was important for a short communication to them in between the consultation period, so that they were kept updated.
- Members made comments on the potholes and the different techniques used to address them.
- Members suggested that speed bumps should be used on entry to roads designated as 20mph. It was the view that this should be carried out during refurbishment works.
- Members raised concerns in relation to the footpaths and pedestrianised areas on the local estates, some of which are in poor condition. Members were advised that footpaths etc were inspected separately to carriageways but used the same scoring procedure to prioritise the work required.
- Members were advised to use the Highways Asset generic email address to send in any comments they may have. The service tried to be as flexible as possible to address roads thought to be in worse condition than those listed, and in some cases, they did sometimes have to swap roads listed for those requested by Members. However, officers would do the swap after assessing the roads rather than ask Members to choose.

The Chair thanked the officer for presenting the item and attending the meeting.

**RESOLVED** – To note the content of the report and the presentation.

## **28 Age Friendly Leeds Strategy & Action Plan 2022-2025**

The report of the Director of Public Health presented to the Inner West Community Committee the refresh of the draft Age Friendly Strategy and Action Plan 2022-2025 to gain feedback. The report also requested support and promotion of the work of Age Friendly within the city.

The Community Committee were provided with the following points:

- Around 1 in 3 people are aged 50 and over. The number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.

- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-2025. The vision for Leeds is that it is a place where people age well, older people are valued, respected, appreciated and seen as assets.
- The draft Age Friendly Leeds Strategy 2022-25 has been reviewed and refreshed which has been informed by The State of Ageing in Leeds report. The process has been overseen by the Age Friendly Board chaired by Cllr Jenkins. The role of the Board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and ensure that the objectives are being met.
- Leeds is a member of the World Health Organisation Age Friendly Cities programme and has used and adapted the framework to identify and address barriers to the well-being and participation of older people.
- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included and respected; healthy and independent ageing and employment and learning. Each of the priorities is headed by a domain lead. Domain leads have been identified and are working to implement the actions set out in the plan. The domain leads will feedback on a quarterly basis.
- The Leeds Older Peoples Forum (LOPF) gives practical ways for the local community to become involved to strengthen the age friendly approach and Councillors were invited to support and encourage people and businesses to get involved in:
  - The Age Friendly Ambassador Programme
  - Becoming a Dementia Friend
  - Age and Dementia Friendly Businesses
  - The Come in and Rest Scheme
  - Leeds Older People's Age Friendly Steering Group
- Public Health are working with partners to support older people in Leeds to be as resilient as possible this winter. It was recognised that the cost-of-living crisis together with the impact that the cold weather can have on older people will require an approach to ensure proactive and preventative support is provided to those most at risk this winter. It was noted there are a range of services to support older people during cold weather including:
  - Information and Advice Service run through Age UK Leeds who can offer information and advice on a range of issues such as:
    - Money Matters
    - State Benefits
    - Housing Rights
    - Consumer issues
  - Home Plus Leeds – whose aim is to enable and maintain independent living through improving health at home.
  - Lunch Clubs – Public Health fund the annual Lunch Club Grants offering a financial contribution to support voluntary groups to provide hot nutritious meals and social activities for older people in a communal environment for 40 weeks per year.
  - Sign up to receive Cold Weather Alerts
  - 'Stay Well this Winter' Grants
  - Become a winter friend

Cllr Jenkins attended the meeting and updated the Community Committee on the following issues:

- Cost of living and fuel crisis including priority register for energy companies and a pilot scheme looking at the use of slow cookers.
- Access buses – and although there have been some difficulties with this service, it should be up and running again soon.
- Bus Fare Campaign – to remove the charges for concessionary bus pass users before 9.30am on weekdays. It was noted that from Monday tickets would be charged at £2 per journey and £4 per day.
- Closure of ticket offices at railway stations.

Members' discussions included:

- Welcome this report with its emphasis on walking and activities. However, it was recognised that in the inner areas of the city there were fewer footpaths than the outer areas for walking activities and the State of Ageing Report highlights the inequalities in the city. There was a need to support through partnership working and the Board active travel and think about promoting active neighbourhoods.
- Members were concerned that the energy crisis would leave older people unable to afford their energy bills and there was a need to provide advice on this issue. It was noted that the Age Friendly Board would ensure that this remained high on the agenda and provide advice through Money Buddies and Age UK to support older people on this issue.
- Members acknowledged that the strategy was still draft and were of the view that the cost-of-living crisis need to be at the forefront of the strategy. Members were advised of the Priority Register Service to ensure that vulnerable people were not disconnected through the winter months. A leaflet was to be sent to Members providing advice on how to complete the form.
- It was noted that Bramley and Stanningley Ward Councillors had recently visited the Bramley Shopping Centre to highlight to business how to become a dementia friendly business. They were of the view that it would have been useful to have joined up with team delivering the Age Friendly Strategy. The ward Councillors recognised that there were business and staff who wanted to help to become dementia friendly, but it relied on the good will of businesses and the staff to attend training which was not provided at the most appropriate time for businesses.
- Members were of the view there was a need to build on the positives of the elderly and look at how the community could draw on their knowledge, and wisdom. It was suggested that older people may wish to attend the performing arts or become involved in the Bramley History Society. The community Committee were informed that the Leeds Older Peoples Forum were currently working with the Leeds Playhouse to record the voices of local older people to capture their voices about their experiences in Leeds. The Leeds Older Peoples Forum were working to encourage work in the culture area.

- Another suggestion was for intergenerational activities looking at recycling and upcycling and gaining from the experience of older people in doing this.
- The Community Committee were advised that the age in London for a Freedom Pass to use the public transport was lower than the age for concessionary fares and passes in Leeds. It was suggested that this be taken up with the West Yorkshire Mayor.

The Community Committee were advised that information would be made available to them in relation to dementia friendly training and if the events to celebrate International Day for Older People.

The Chair thanked the speakers for their attendance at the meeting.

**RESOLVED – To:**

- Note the content of the report and the refresh of the Age Friendly Strategy
- Consider what work is currently underway to support age friendly, winter planning and the cost-of-living crisis in the local area and how to build on these further.
- Consider the needs of the local ageing population and how these needs can be addressed through local age friendly work
- Consider how the work of the Age Friendly Strategy and the community approaches lead by LOPF can be embedded within work of the community committee.

Cllr Illingworth left the meeting at 19:10 during this item.

Steve Harris the co-opted member for Kirkstall left the meeting at 19:25 at the conclusion of this item.

**29 Inner West Community Committee Finance Update Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

The Locality Officer presented the report highlighting the following points:

- The remaining balance of the Wellbeing Fund is currently £38,854.70. Table 1 of the submitted report provided a list of projects already funded.
- Members were requested to consider one application for Sandford Road POS boundary fence submitted by Parks and Countryside for £11,994. Members approved this application.
- Table 2 at Paragraph 30 provided a breakdown of projects funded from the Youth Activity Fund. The Community Committee were asked to note the remaining balance was £50,129.42. Members were advised that the Empower Project had started. Members were also advised that feedback was being sought in relation to the Saturday Night Project.

- Paragraph 31 noted the Small Grants and Skips Budget currently had a remaining balance of £1,418.02. Table 3 showed the Small Grants funded and Table 4 showed the community skips funded.
- Members were advised that the Community Committee currently had a budget of £18,780.08 available to spend. Table 5 listed the projects already funded.
- Members requested to note there is currently £74,915.92 available to spend in the Community Infrastructure Levy (CIL) Budget. Table 6 showed the project funded for Woodbridge Fold – Parking Bays.

It was requested that discussion take place at the future workshops on how the Community Committee could spend the CIL and Capital budgets to benefit the Inner West area.

**RESOLVED** – To note and approve:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for the consideration and approval as set out above (Paragraph 21)
- c. Details of the projects approved via Delegated Decision (Paragraph 23)
- d. Monitoring information of its funded projects (Paragraph 27)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants and Skips Budget (Tables 3&4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

### **30 Inner west Community Committee Update Report**

The report of the Head of Locality Partnerships updated the Community Committee on the work which the Communities Team have been engaged in, based on the priorities identified by the Community Committee.

Under the item for Cleaner Neighbourhoods Team Paragraph 9 was highlighted by Cllr Cunningham. She requested further information in relation to the metal sheeting being fitted in at the bin yard in Armley.

**RESOLVED** – To note the content of the report.

### **31 Date and time of next meeting**

To note the next meeting of the Inner West Community Committee will be on Tuesday 22<sup>nd</sup> November 2022 at 6pm. The venue to be confirmed.

### **32 Any Other Business**

The Chair apologised for the change of venue at short notice. However, this was due to staff sickness at the Fairfield Community Centre.

Cat Hyde, the co-opted member for Armley, thanked the Armley Festival Team for putting on a brilliant event. It had been well attended, with the Leader of Council also attending.

Draft minutes to be approved at the meeting  
to be held on Tuesday, 22nd November, 2022

The Chair informed the Community Committee that this would be the last meeting for Karen as she was to take up a new role with Adults and Health Directorate. She thanked Karen for all her work in the Inner West area.

Cllr Bithell thanked Karen for all her work with the Community Committee and for the support that she had provided whilst Cllr Bithell had been the Chair.

The Community Committee presented Karen with a bunch of flowers and showed their appreciation with a round of applause.

Cllr Bithell informed the Community Committee that she was stepping down from her appointment to the Kirkstall Cluster. It was noted that Children's Services would be made aware of the vacancy.

*The meeting concluded at 19:45*



**Report of:** Adam Harvatt, Policy & Plans Group Manager

**Report to:** Inner West Community Committee

**Report author:** Caroline Harris, Planning Assistant, (0113) 3788072

**Date:** 22<sup>nd</sup> November 2022 **To note**

## **Title: Local Plan Update Public Consultation**

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### **Purpose of report**

1. To provide the Inner West Community Committee with a brief synopsis of the [Local Plan Update public consultation](#), for general promotion and to gather input from Elected Members and residents on any further engagement we can do in communities, to raise awareness and encourage participation in the consultation.

### **Main issues**

2. This Local Plan Update involves the preparation of new and amended planning policies to do with climate change. Following the declaration of the Climate Emergency in 2019 and a review of all planning policies in the Local Plan in 2020, it was determined that we prioritise the update and amendment of existing policies and addition of new policies, to address carbon reduction in new development and to reduce the impacts of climate change locally.
3. These new and amended policies have now been drafted. Before submitting them to the Secretary of State for independent examination, public consultation is taking place. We would like to know whether stakeholders, statutory consultees and residents throughout the Leeds district support what we are trying to do, or if there are objections, the reasons for these.

4. The report and presentation are intended to provide the Inner West Community Committee with an overview of the Local Plan Update and the current public consultation, linking the discussion to local issues relevant to the specific Community Committee area.
5. The agenda item also provides Elected Members and the public with the opportunity to provide feedback to the Policy & Plans Team relating to the consultation and approaches to communication and engagement going forward.

## **Recommendations**

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from the Policy and Plans Team and provide any assistance deemed appropriate to promote the consultation in the Inner West Community Committee area.





**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Jonny Russell, 0113 37 85798

**Date:** Tuesday 22<sup>nd</sup> November 2022

**For decision**

## **Inner West Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20<sup>th</sup> June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### Wellbeing Budget Position 2021/22

17. The total revenue budget approved by Executive Board for 2022/23 was **£142,540.00**.

**Table 1** shows a carry forward figure of **£163,447.54** which includes underspends from projects completed in 2021/22. **72,962.86** represents wellbeing allocated to projects in 2021/22 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore **£233,024.68**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£37,269.30**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing Budget Revenue 2022/23**

	£			
<b>INCOME: 2022/23</b>	<b>£142,540</b>			
Balance brought forward from previous year 2021/22	£163,447.54			
Less projects brought forward from previous year 2021/22	£72,962.86			
<b>TOTAL AVAILABLE: 2022/23</b>	<b>£233,024.68</b>			
<b>Area wide ring fenced projects</b>	<b>£</b>			
Small Grants & Skips	£6,000			
Community Engagement	£750			
Grit Bins	£2,499.22			
Youth Summit	£2,250			
CCTV	£6,000			
Festive Lights	£10,612			

<b>Total spend: Area wide ring fenced projects</b>	<b>£28,111.22</b>			
<b>Ward Projects</b>	<b>Total</b>	<b>Armley</b>	<b>Bramley &amp; Stanningley</b>	<b>Kirkstall</b>
<b>Per ward carry forward + new allocation</b>	<b>£233,024.68</b>	<b>£91,495.36</b>	<b>£78,404.49</b>	<b>£63,124.83</b>
Bramley Christmas Tree Parks & Countryside	£1,780.00		£1780.00	
Kirkstall Festival Kirkstall Festival Committee	£8,000.00			£8,000
Bramley Young Person's Social Prescribing Project BARCA Leeds	£9,998.42		£9,998.42	
Art Camp - Art Camp UK	£7,632.00			£7,632
Summer Holidays Targeted Provision Leeds Youth Service	£1,200.00	£400	£400	£400
New Grit Bin's Armley SaltProv	£354.44	£354.44		
Empower New Wortley Community Association	£23,618.56	£23,618.56		
Explorer Tots KVDT	£8,360.00			£8,360.00
Wellbeing in Wellies Conservation Centre	£9,545.00	£3,182	£3,182	£3,182
Wythers Residential Leeds Youth Service	£2,880.00	£2,880.00		
DAZL Bramley Dance Project DAZL	£2,970.00		£2,970.00	
Two Family Fun Activity Day's & New Equipment West Leeds Activity Centre	£8,500.00	£2,833	£2,833	£2,833
Armley Action Team Events Armley Action Team	£21,618.00	£21,618.00		
Community Participation & Learning Programme Leeds Irish Arts Foundation (IAF)	£1,080.00	£308.57	£462.86	£308.57
Leeds Money Buddies Burmantofts Community Projects	£17,584.00		£8,792	£8,792
Platinum Jubilee Benches Parks & Countryside	£5,051.40		£3,769.20	£1,282.20
Jubilee 2022 Bramley Care Bears	£700.00		£700	
Kirkstall Planters Parks & Countryside	£770.00			£770
Bramley Urban Music & Arts Project the Music Box	£5,040.00		£5,040	
Bramley Park Ice Cream Van Play Item Parks & Countryside	£10,506.72		£10,506.72	
Bramley Open Arts Groups Leeds 2023 Fairfield Community Centre	£4,640.00		£4,640.00	
Operation Mineral West Yorkshire Police	£1,358.00	£452.66	£452.66	£452.66
NWCC Anniversary Celebrations	£2,000.00	£2,000.00		
ASB and Speeding Operations Police	£6,035.20	£2,011.73	£2,011.73	£2,011.73
Armley Sculpture Trail Assembly House	£1,500.00	£1,500.00		
SOS 15 Week Bramley Cluster	£5,000.00		£5,000.00	
Armley Park Events 2022 Friends of Armley/Gotts Park	£2,566.00	£2,566.00		
<b>Total of schemes approved 2022/23</b>	<b>£170,278.73</b>	<b>£63,724.95</b>	<b>£62,538.59</b>	<b>£44,015.19</b>
<b>+ Underspends</b>	<b>£3,577.75</b>	<b>£2,635.07</b>	<b>£720.38</b>	<b>£332.25</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£37,269.30</b>	<b>£20,754.90</b>	<b>£8,207.85</b>	<b>£8,306.55</b>

## Wellbeing and Capital projects for consideration and approval

20. The following projects are presented for Members' consideration:

21. **Name of Project:** Leeds Hyde Park Spors Club

**Name of Group or Organisation:** Leeds Hyde Park Sport Club

**Amount Proposed from Wellbeing Budget:** £3,700

**Wards Covered:** Kirkstall

**Project Description:** This grant will be used to help the Leeds Hyde Park Sports Club

expand sport activity to the wider community. The aim of the project would be to increase the number of young people involved in football and sport due to high demand in the area. The funding will be used to cover weekly costs such as paid coaching sessions, training, venue hire during the winter months and travel costs for young people.

**Community Committee Priorities:** Best City for Young People

22. **Name of Project:** The Conservation Volunteers, New Toilet Block  
**Name of Group or Organisation:** Conservation Volunteers, Hollybush Centre  
**Amount Proposed from Wellbeing Budget:** £3,000  
**Wards Covered:** Armley, Bramley & Stanningley, Kirkstall

**Project Description:** The funding would go towards a 'fit for purpose' toilet block, addressing important feedback from staff, volunteers and visitors. In planning the project they used questionnaires and interviews to gather information, as such the project will aim to; reduce stress around queuing for a toilet for the very young, anxious or disabled; allow handwashing after activities separate from the toilets; support further increase in site activities and replace temporary portaloos (retained from COVID-19 safe working).

**Community Committee Priorities:** Best City for Communities

23. **Name of Project:** Sandford Play Area Refurbishment  
**Name of Group or Organisation:** Parks and Countryside  
**Amount Proposed from Capital Budget:** £5,187.06  
**Wards Covered:** Kirkstall

**Project Description:** To refurbish the play area at Sandford Road, Kirkstall. Works include refurbishing the basket swing, ball wall, some fitness equipment and the safety surface under the zip wire.

**Community Committee Priorities:** Best City for Communities

### **Delegated Decisions (DDN)**

24. Since the last Community Committee meeting on 6th September 2022, the following projects have been considered and approved by DDN:
- Bramley Baths New Pool Cover: £6,236 from Bramley and Stanningley CIL funds
  - Sandford Road POS Boundary Fence: £11,994.00 from Kirkstall Capital funds

### **Declined Projects**

25. Since the last Community Committee on 6th September 2022, 0 projects have been declined:

### **Monitoring Information**

26. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Monitoring will be provided for the next Community Committee Finance Report.

### Youth Activities Fund Position 2022/23

28. The total available for spend in Inner West Community Committee in 2022/23, including carry forward from previous year, is **£72,237.92**.

29. The Community Committee is asked to note that so far, a total of **£27,148.50** has been allocated to projects, as listed in **Table 2**.

30. The Community Committee is also asked to note that there is a remaining balance of **£50,129.42** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2022/23**

	Total allocation	Ward Split 8-17 Population		
		Armley 2,629 Young People	B&S 2,745 Young People	Kirkstall 1,657 Young People
<b>Income 2022/23</b>	<b>£36,260</b>	£12,086.66	£12,086.67	£12,086.67
Carried forward from previous year	<b>£37,957.92</b>	£14,624.02	£15,487.96	£7,845.94
Total available (including brought forward balance) for schemes in 2022/23	<b>£74,117.92</b>	£26,710.68	£27,574.63	£19,932.61
Schemes approved in previous year to be delivered this year	<b>£1,980</b>		£1,350	£630
Total available budget for this year 202/23	<b>£72,237.92</b>	£26,710.68	£26,224.63	£19,302.61

Projects 2022/23	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Armley Basketball Project @ Armley Leisure Centre	<b>£1,660</b>	£1,660		
Area Activity Programme 2022-23	<b>£6,635</b>	£5,639.75	£497.63	£497.62
Inner West Gaming Club	<b>£2,664</b>	£888	£888	£888
Mini Breeze	<b>£10,948.50</b>	£3,649.50	£3,649.50	£3,649.50
Community Youth Project	<b>£5,265.00</b>			£5,265.00
<b>Remaining balance per ward</b>	<b>£50,129.42</b>	<b>£14,881.43</b>	<b>£26,237.50</b>	<b>£9,010.49</b>

### Small Grants & Skips Budget 2022/23

31. The Inner West Community Committee approved a Small Grants & Skips Budget of £6,000. There is currently a remaining balance of **£1,418.02**. Approved projects are detailed in Table 3 & Table 4 below.

**TABLE 3: Small Grants 2022/23**

Project	Organisation/Dept	Amount requested
PHAB 2022-23	PHAB	£298.03
Stress Removal	Russians Speakers Group for Children	£500
Drop in and Draw	LCC Project Development Workers	£432.00
Looking to the Future 'Emily'	BasementArtsProject	£150.00
<b>Total spent so far 2022/23:</b>		<b>£1,380.03</b>

**TABLE 4: Community Skips 2022/23**

Location of skip	Date	Total amount
Broadlea's Bramley	02/06/21	£1,171.38
Haley's Field Allotments	14/06/21	£232.82
Greenthorpe Allotment	01/09/21	£141.28
Queenswood, Multiple Localities	25/09/21	£976.15
New Wortley CC	06/09/2022	£147.44
Spens Environmental Action Day	20/09/2022	£390.46
Fairfield Action Day	05/11/21	£1,171.38
<b>Total spent so far 2022/23</b>		<b>£4,298.86</b>

### Capital Budget 2022/23

32. The Inner West Community Committee has a capital budget of **£3,851.08** available to spend. Members are asked to note the capital allocation summarised in **Table 5**.

**TABLE 5: Capital 2022/23**

Date	£
Remaining Balance April 2022	£27,055.95
Capital Injection May 2022	£8,500
<b>Balance remaining</b>	<b>£35,555.95</b>

Capital Spend 2022/23	Total amount
Burley Park Paths	£8,000
WLAC Jumbo SUPS (Stand Up paddle Boards)	£5,275.87
Kirkstall SID	£3,500
Burley Park Play Equipment Painting	£2,935.00
Sandford Road POS Boundary Fence	£11,994.00
<b>Capital Balance Remaining</b>	<b>£3,851.08</b>

### Community Infrastructure Levy (CIL) Budget 2022/23

33. The Community Committee is asked to note that there is **£68,582.42** currently available to spend.

**TABLE 6: Community Infrastructure Levy (CIL) 2022/23**

	£
Remaining Balance March 2022	£84,818.42
Injection May 2022	£97.50
<b>Total Available in 2022/23</b>	<b>£84,915.92</b>
Woodbridge Fold - Parking Bay's	£10,000.00
Bramley Baths - New Pool Cover	£6,236.00
Total Spend 2022/2023:	£16,236.00
<b>Remaining Balance 2022/23</b>	<b>£68,582.42</b>

## Corporate Considerations

### Consultation and Engagement

34. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

35. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### Council Polices and City Priorities

36. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### Resources and Value for Money

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### Legal Implications, Access to Information and Call In

38. There are no legal implications or access to information issues. This report is not subject to call in.

### Risk Management

39. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## Conclusion



40. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

41. Members are asked to note

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 21 - 23)
- c. Details of the projects approved via Delegated Decision (paragraph 24)
- d. Monitoring information of its funded projects (paragraph 27)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants & Skips budget Budget (Tables 3 & 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Carl Hinchliffe, 07712 216480

**Date:** Tuesday 22<sup>nd</sup> November 2022

To note

## Inner West Community Committee Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

#### Updates by theme

#### Children and Young People: Champions Cllr C Gruen

3. Amongst other things, the pandemic has provided us with an opportunity to reflect upon the Youth Summit model and consider how we adapt responses and approaches to meet the needs of our young people in our respective communities, as well as reviewing the aims and objectives for the Community Committee Youth Summits.
4. As the Government removed all remaining domestic restrictions in law from Thursday, 24th February 2022, we're aware that there was an appetite from schools/youth groups and Elected Members to reflect upon the Youth Summits and develop an approach for this municipal year.

5. Following meetings with officers from the Communities Team and the Voice & Influence Team, an approach was developed and agreed, with key aims/objectives/activities that demonstrated specific and measurable outcomes in relation to the Youth Summits and Youth Activity Fund consultation.
6. The Inner West Community Committee Youth Summit was held on Wednesday 5th October 2022 at the Civic Hall, the first Youth Summit since the COVID-19 pandemic. The Children's Champion Councillor Gruen welcomed over 60 young people from local schools in the Inner West area.
7. Young people in attendance took part in multiple activities including a democracy workshop, a Q&A session with local Councillors (as well as the Lord Mayor), an interactive Youth Activity Funding budget game and a visit to the Chamber to see where democracy in Leeds took place.
8. Young people also took part on a quiz that demonstrated the historical importance of the Civic Hall and the Children's Champion explained how full council meetings operate and how members cast their votes. Each young person was then presented with a certificate and lunch was provided in the Rosebowl University canteen.
9. Feedback gathered from the event will be reported back to the Inner West Community Committee in a Youth Activity Fund Consultation Report. This will aim to inform the Community Committee of the priorities for budget spend identified by young people in the Inner West Community Committee area and influence local decision making for the next financial year.

### **Children's Champion Cllr Gruen in the Council Chamber with young people**



## Lord Mayor Cllr Gettings in the Civic Hall Banqueting Suite with young people



### **Environment: Champions Cllr H Bithell & Cllr K Ritchie**

10. A verbal update will be provided at the Community Committee meeting.

### **Employment, Skills & Welfare: Champions Cllr J McKenna & Cllr J Illingworth**

11. Updates are provided twice a year, so information will be provided for the next Community Committee meeting in March 2023.

### **Community Safety: Champion Cllr H Bithell & Cllr K Ritchie**

#### **Leedswatch**

12. The Leedswatch Service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room and effectiveness of its cameras. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and partners.

13. The information provided below covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner West Community Committee area, for quarter 3, 2022/2023.

14. The introduction of the GDPR 2018 Regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of the information provided below may not have the level of detail previously reported but provides a summary of the types of incidents within the area.

#### **Cameras in the Inner West**

15. 26 cameras were used to capture incidents in the Inner West area this quarter.

<b>Inner West Incidents (23<sup>rd</sup> September - 1st November 2022)</b>			
	<b>Sept</b>	<b>Oct</b>	<b>Total incidents per category</b>
Alarm Activation			Alarm Activation
Animals			Animals
ASB		9	ASB
Cash In Transit			Cash In Transit
Drugs			Drugs
Enforcement		4	Enforcement
Fire		1	Fire
Health & Safety		2	Health & Safety
Police Operation	2	4	Police Operation
Public Order	1	6	Public Order
Road Traffic	2	6	Road Traffic
Sexual Offences			Sexual Offences
Suspicious Events		3	Suspicious Events
Theft		1	Theft
Travellers			Travellers
Weather			Weather
Metro			Metro
<b>Total Per Month</b>	<b>5</b>	<b>36</b>	<b>Total sum of incidents</b>

16. CCTV also contributes towards Police enquiries, as requests are made for footage which may not have been observed “real time”. These incidents are not included but can contribute towards arrests being made.

17. Following the recent announcement of the new Full Fibre Network provider being awarded to BT, work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the wards.

### **Requests for new Cameras**

18. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

19. Following changes to data protection legislation, the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres and council vehicles fitted with CCTV).

20. As such a dedicated CCTV Compliance Team has been established within Leeds City Council. The Compliance Team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies and procedures.

## **Anti Social Behaviour**

### **Armley**

21. There are currently 20 cases open, with 13 of those being managed at a LASBT level and 7 with Housing Leeds. Caseload in Armley is lower at the moment than is usually the case at this time of year. There are a variety of reasons for the open cases and there are not any known trends or issues in the Armley area at this time.

### **Bramley & Stanningley**

22. There are currently 38 cases open, with 27 of those being managed at a LASBT level and 11 with Housing Leeds. Significant anti social behaviour and crime issues are still at the forefront of concerns for people in Bramley at this time.

23. A number of injunction orders are in place on youths involved in the behaviour, however, there have been a number of injunction breaches which have all been submitted to legal, with a number awaiting court dates.

### **Kirkstall**

24. There are 21 cases within the Kirkstall area covering a range of anti social behaviour issues. There have been some positive results in the last quarter in relation to tackling this ASB, such as a 2 year suspended possession order on one property and a partial closure order at another property, which has now stopped all anti social behaviour at the address.

25. There have been a number of action days around the Queenswood's & the Spen areas, where some Officers joined colleagues from Housing Leeds, West Yorkshire Police & other Leeds City Council services to door knock local residents, to ask them about the issues they were experiencing.

26. An anti-social behaviour surgery ran at the Hawksworth HUB from July until September 2022, to try and encourage residents to report ASB issues in their area, or to seek advice from officers. These sessions were not well attended despite being well publicised (social media, local Councillors and posters in the HUB, as well as local high rise & low-rise flats in the area).

27. As a result of this the Anti Social Behaviour Team are looking at how they can engage with already established groups in the area, where officers can attend to speak with people about ASB. In addition to this, officers will be carrying out door knocks within the area, to see if they can engage with residents.

## **West Yorkshire Police**

### **Armley**

28. Partnership working and proactive initiatives have concluded around the Canal Road area after a rise in sexual offences over the summer period. As a results offences have



stopped and engagement from partners has seen a large reduction in people visiting the wooded areas.

29. Town Street has remained a focus and tackling street level drug dealing has been a priority with a number of arrests and drug seizures. Officers continue to conduct early morning tower block sweeps and are working closely with street outreach.

30. After a visual increase in rough sleeping, the Police are working in partnership with a number of third sector agencies to refer the vulnerable towards help, due to the current cost of living crisis.

31. After an increase in commercial burglaries a number of males have now been charged with the offences, which has resulted in a dramatic reduction.

### **Bramley & Stanningley**

32. The Police have been working hard to tackle reports of anti-social behaviour and criminal activity across the ward. A number of arrests have been made for public order offences and repeat offenders have been put before the courts, or remain under investigation.

33. The Police have been successful in securing further anti-social behaviour injunctions, with powers of arrest to protect our communities. The positive action has seen a decrease in calls for service around the shopping centre and surrounding areas.

34. A recent spate of damages at a local church has also seen a person arrested and charged with an offence and since this, there has been no further reports of damage. A meeting will be arranged with the church and local Councillors to discuss how everyone can work together to prevent any further issues.

35. A number of action days have been completed with partner agencies to address local issues in the Bramley area, such as anti-social behaviour and traffic related matters. Leading up to and throughout the bonfire and festive period the Police will be concentrating on the areas with repeat calls for service and any identified vulnerabilities, providing a visible presence and reassurance.

### **Kirkstall**

36. Over the last few weeks the Police have done some work to target issues with vehicle crime, particularly motorbikes and vans that have been targeted by offenders. They have offered crime prevention advice to members of the local community and have discussed with a number of residents the importance of securing their vehicles properly.

37. The Crime Reduction Officer has also created some documentation around security and ways to prevent theft of motor vehicles, which has been distributed to motorists throughout the ward.



38. Work continues around speeding in the ward, with several tickets being issued to motorists found committing offences, especially around the fatal four (no seatbelt, speeding, driving whilst distracted, drink/drug driving). Again as the Christmas period approaches the Police are likely to see an increase in drink/drug drivers, so additional staff will be deployed throughout the Kirkstall area to prosecute those offenders.
39. Nuisance motor vehicles continue to be a priority (mainly motorbikes and quad bikes), so there is a planned operation with the Off-Road Motorbike Team in the next few weeks, to look at prosecuting those individuals who cause a nuisance to the community.
40. Shop lifting offences have reduced in the last few months, however the Police will continue to tackle this issue as they approach the festive period, which historically sees an increase in this type of crime.

## **Health and Wellbeing & Adult Social Care: Champion Cllr L Cunningham**

### **COVID-19/Winter Vaccinations**

41. Flu vaccinations are available each year through your GP Practice or local pharmacy, to help protect adults and children at risk from Flu and its complications. Flu vaccination is important because more people are likely to get Flu this winter as fewer people have built up natural immunity to it during the COVID-19 pandemic.
42. If you get Flu and COVID-19 at the same time, research shows that you're more likely to be seriously ill. Getting vaccinated against Flu and COVID-19 will provide protection for you and those around you for both these serious illnesses. If you've had COVID-19, it's safe to have the Flu vaccine.
43. This season a free Flu vaccination is offered to the following eligible groups:
- ✓ all children aged 2 or 3 years on 31st August 2022
  - ✓ all primary school aged children
  - ✓ secondary school aged children (years 7, 8 & 9 with any remaining vaccine being offered to years 10 & 11)
  - ✓ pregnant women
  - ✓ those aged 65 years+
  - ✓ those aged 50 to 64 years old not in clinical risk groups from mid October
  - ✓ those with clinical risks and in the older age groups
  - ✓ those in long stay residential care homes
  - ✓ close contacts of immunocompromised individuals
  - ✓ frontline health or social care workers and carers
44. This winter it is expected that many respiratory infections, including COVID-19 and Flu may be circulating at high levels. This may put increasing pressure on hospitals and other health care service. For these reasons, people aged 50 years and over, those in care homes and those aged 5 years and over in clinical risk groups are being offered an autumn booster of the COVID-19 vaccine. Appointments will be available from the

National Booking Service: [Book or manage a coronavirus \(COVID-19\) vaccination - NHS \(www.nhs.uk\)](#)

45. If you have not yet had either of your first 2 doses of the vaccine (or a 3rd dose for those with a weakened immune system) you should have them as soon as possible. If you are eligible for the autumn booster but think you have missed a previous booster you should still go ahead, you will not need another dose. Further information can be found at: [A guide to the COVID-19 autumn booster - GOV.UK \(www.gov.uk\)](#)

### **COVID-19 Toolkit**

46. The COVID-19 Community Toolkit has been updated with new assets for social media. This will be kept updated as new information become available. You can access the content [here](#). Please feel free to share this with colleagues and partners who may find it useful.

47. Further COVID-19 information is available via the following links:

- ✓ General info about Covid-19 vaccines is available [here](#)
- ✓ Information on the Autumn booster programme is available [here](#)
- ✓ Further information including autumn booster FAQs is available [here](#)

### **Safe Sleeping for Babies this Winter**

48. As the weather gets colder and with so many people worried about heating costs this winter, parents will be focused on keeping their family warm. When there's a baby in the family, it's important to take extra care. Wrapping babies up in warm clothes and duvets may seem like a good solution but when babies overheat, the risk of Sudden Infant Death Syndrome (SIDS) increases. [The Lullaby Trust](#) offers lots of useful advice and tips for keeping babies warm and safe this winter.

### **Winter Friends Training & Looking out for others Initiative**

49. In advance of the colder months [Winter Friends](#) will be launching again this winter. The Community Engagement Manager would love to attend some winter events, as this year, more than ever, the cost-of-living crisis means that so many people will be left isolated and vulnerable. Winter Friends would like to be there to help, so if you know of any winter/health/wellbeing/community-related events, or have any planned yourself, please keep them in mind and drop them a note. They can bring helpful resources and ['Okko' the Owl mascot](#) too.

### **Free therapy sessions for those who care for others**

50. If you currently care for someone there are 6 free therapy sessions on offer, with the possibility of another 6 free sessions after consultation with a therapist, if you are finding it difficult to cope with caring for others after the COVID-19 pandemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a Counsellor. Link provides really useful information on all current offers: <https://wystaffwellbeinghub.co.uk/support-for-me/get-support>

51. The main Hub page is here: <https://wystaffwellbeinghub.co.uk/> and this also hosts a short animated film that explains the Hub and the services it provides, however key messages are as follows:

- ✓ If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic. in West Yorkshire and are experiencing feelings that are difficult to cope with, our mental health workers are here to support you now and find the extra help that is right for you.
- ✓ The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone, including volunteers.
- ✓ The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.

## **Priority Neighbourhoods**

### **Armley Local Care Partnership Cost of Living Working Group**

52. As part of the wider work of the Armley Local Care Partnership, a working group has been formed to address the challenges faced by local communities in respect of the cost of living crisis. The working group brings together agencies, services, community and third sector organisations, to support partnership working and new initiatives that address cost of living pressures.

53. The group currently meets every two weeks and is exploring opportunities for community engagement, information sharing, collaborative working and funding bids. Despite the scale of the challenges facing communities, there is already a lot of great work going on to support people and this partnership will add further value by pooling resources, sharing expertise and targeting available funding where it is most needed.

### **Cost of Living Engagement Events**

54. On Wednesday 26<sup>th</sup> October, the first of a number of planned engagement events took place in the New Wortley area of Armley. Led by colleagues in Housing Leeds, with support from the Communities Team and a wide range of partner services and organisations, the events are intended to provide outreach community engagement, where residents can seek support and advice on issues relating to the cost of living pressures many are currently experiencing.

55. Housing Leeds brought out their 'Hugo Bus' mobile office and officers were on hand to offer advice on everything from housing, benefits, employment, finances, food and energy costs. New Wortley Community Association supported the event by providing tea and coffee, hot soup and bread rolls, funded by the Local Care Partnership. Other partners who supported the event with attendance included Active Leeds, Public Health and Barca.

56. Three locations were used for the day starting with Clyde Court car park, then on to the area adjacent to the shops by New Wortley Community Centre and finally finishing on Armley Grove Place, near the junction with Butts Mount. Housing Leeds promoted the event through their channels and partner networks.

57. Feedback was positive but learning will be taken to further improve future events. Housing Leeds completed 22 successful home visits on the day where advice was given at the property and 14 customers came to the bus for advice and guidance.

58. It is hoped by being consistent and running more of these events in the Armley Ward that they will become more popular and reach even more people who need help and advice in these challenging times. The next event is planned for the Wyther's Estate on 23<sup>rd</sup> November 2022, with final details being drawn up by partners.

### **Cost of Living Engagement Event**



### **Armley Forum**

59. Armley Forum was held on Tuesday 27<sup>th</sup> September 2002, at Armley Community Hub, chaired by Cllr McKenna. A crime and community safety update was provided by the local PCSO, who provided local crime statistics. Questions were fielded regarding street drinking, anti-social driving, e-scooters and powered bikes, problem parking and speeding.

60. The Housing Manager provided an update on the work of Housing Leeds in the Armley Ward. Previous concerns raised in respect of cleaning and maintenance of the high rise blocks were addressed with information provided on various actions and changes that have been implemented. Further updates were provided on work to support tenants

with cost of living challenges, cold calling from disrepair companies, estate walkabouts and bonfire night partnership work.

61. LCC Housing Strategy & Investment provided an update on the ground source heat pump scheme being delivered to the Burnsall's high rise blocks. The scheme is part funded by the European Development Fund and will provide a more efficient, greener and less costly form of heating for the blocks. In order for the work to be undertaken, access to Armley Moor is required and Leeds City Council are liaising with Armley Common Rights Trust.

62. Armley Common Rights Trust provided an update on the role and work of the Trust. As well as providing further detail on the work relating to the ground source heat pump scheme, including assurances around how the moor will be repaired and improved following the work. There was also a briefing on the wider work of the Trust, other sites they are responsible for and the need for local people to get involved and support them.

### **Bonfire Night Diversionary Activities and Planning**

63. West Yorkshire Police, West Yorkshire Fire Service, Leeds City Council and community partners all came together to build on the successful partnership work undertaken in 2021, to address issues related to the Bonfire Night period.

64. Following the difficult decision to cancel the organised bonfires and firework displays in the city, Leeds City Council made funding available for diversionary activities, with £2000 set aside for each of the Inner West wards of Armley, Bramley & Stanningley and Kirkstall.

65. Community partners were invited to put in expressions of interest for funding to support diversionary activities and despite a tight timescale, a number of initiatives were able to be supported. Further information will be provided to the committee at a later date.

### **Leeds City Council Youth Service**

66. LCC Youth Services put on Bonfire Safety Sessions, with fun activities for young people at New Wortley Community Centre/Broadlea Community Centre. The Armley/Bramley Youth Club and the Kirkstall Youth Club also ran bonfire themed youth sessions. In addition, stalls with information on bonfire safety and useful numbers for reporting anti-social behaviour issues were setup at Armley Community Hub, Bramley Shopping Centre and Hawksworth Wood Co-op.

### **West Yorkshire Fire & Rescue Service/Leeds City Council Youth Service**

67. The Youth Interventions Team at West Yorkshire Fire & Rescue Service specialise in delivering targeted interventions to young people most likely to use or instigate the use of blue light services at some point in their lives. Interventions are delivered by a team of experienced Youth Trainers and operational firefighters who aim to be a catalyst for change in the lives of young people. In addition to raising their current safety awareness, they also aim to develop social responsibility and skills for the future.

68. The Youth Interventions Team at West Yorkshire Fire and Rescue Service were funded to deliver a Targeted Intervention Day as part of the diversionary activities which had been commissioned by Leeds City Council. Working in partnership with LCC Youth Services, 8 young people from the Inner West area were identified and supported to attend the event at Kirkstall Fire Station on Monday 24<sup>th</sup> October 2022.
69. The day was delivered to mitigate anti-social behaviour, disruption and criminality over the bonfire period. The session challenged young people to consider the effects of anti-social behaviour and playing with fireworks and fires during the bonfire night period.
70. Targeted Intervention Days are a combination of education relating to the issues young people or a community face. They are a high intensity experience for young people who are most at risk of becoming disengaged with education and society. The 5 hour practical session challenges young people's perceptions and asks them to take responsibility for their actions on specific risks or local issues.
71. The information session covered an introduction to West Yorkshire Fire & Rescue Service, bonfire safety basics, fireworks facts and all aspects of ASB; how it affects people in the community and the impact on the firefighters when they are attacked or have to attend deliberate fires. The practical session involved wearing full firefighter PPE, learning the basic hose-running techniques, a few competitions to showcase the skills involved in hoses and then a final challenge to test their confidence and teamwork, by getting up the ladders to the top of the tower.
72. The outcome on the day was a change in attitudes towards the fireservice after working alongside active firefighters and staff from within the fire service. Every young person engaged well throughout the day and asked questions, gave their thoughts and experiences and talked through some of the issues around ASB. The information videos they were shown required instant feedback and thoughts, which they all offered willingly and showed surprise at the impact of fireworks/ASB on the fire service and the wider community.
73. At the start of the day, the age difference in the group was apparent with some friction between the two ages during activities. However, after lunch the older young people began mentoring the younger group in terms of their experience of ASB. This type of peer influence can be invaluable and may help the younger group think/act differently in the future. All partners felt this was a very successful initiative and funding permitting, is something that should be revisited in the future.



## West Yorkshire Fire Service with young people



### New Wortley Community Association

74. New Wortley Community Association ran a Community Bonfire Event & Table Top Cafe on Saturday 5th November 2022 from 11am - 1.30pm. This consisted of information stalls, activities, crafts, games and pie & peas. It was an opportunity for individuals and families, children and young people to come together.

75. The New Wortley Community Association Youth Board planned, developed and ran a bonfire information & craft stall, looking at the dangers around fireworks and what this means for local people, communities and services such as the Fire Service, the Police, the Ambulance Service and the National Health Service (hospitals). This included 'goody bags' filled with information leaflets, safe activities to do at home or outside, sweets, games and crafts.

76. These packs, bonfire discussions and activities were also given out at other events and formed part of New Wortley Community Association's detached Youth Café & Younger Youth Club Sessions in New Wortley and Armley.

### Town Centres Update

77. The Neighbourhood Centres Co-ordinator continues to check on empty premises in Armley, Bramley and Kirkstall. Before Christmas, businesses on Kirkstall Road will be revisited to see how they are doing. At this point they will be added on to the email weekly distribution list for businesses that is full of really helpful and useful information.

78. Despite the growing cost of living crisis, the gap in footfall from 2019 across UK retail destinations continued to narrow in October 2022, which is a positive sign in what is clearly a challenging economic environment for retailing, UK data analysts Springboard reported today.

79. A new [report](#), "Lets Talk About Towns" has been produced, showing strengths and opportunities for town centres. Leeds contains 8 districts classified as towns; Garforth, Guiseley, Morley, Otley, Pudsey, Wetherby and Yeadon, however there are others with a significant numbers of shops including Armley, Cross Gates, Farsley, Harehills and Horsforth.

## **Updates from Key Services**

### **Community Hubs**

80. Service has returned to normal following the pandemic and customers are now able to access all hub services in person, with a number of partners providing surgeries within the Community Hubs including Money Buddies, New Wortley Community Centre and Barca.

81. Community Hubs continue with regular events, hosting weekly story time and digital drop ins where the Librarians are on hand to provide advice and assistance on all things digital. The Community Hubs also have social zones where there is structured activity that takes place.

82. All Community Hubs and libraries are designated Warm Places and customers are welcome to use buildings throughout their opening hours as a place to keep warm, as well as being able to get free tea and coffee: [Warm Spaces \(leeds.gov.uk\)](https://www.leeds.gov.uk/warm-spaces)

83. Much of the Community Hubs work is focused around the cost of living challenges and as such, they are hoping to do a cost of living event in the near future. At these events they will be inviting partners along to help customers that are struggling at the present time with the cost of living crisis. Jobs Fairs are also planned, with one taking place on the 1<sup>st</sup> November at Bramley Community Hub, with a future one planned for the 25<sup>th</sup> November at Armley Community Hub.

84. In December, Armley Community Hub will be one of the first sites to become a Wellbeing Hub, where space has been designated to work with the NHS to provide some of their services such as Maternity and 0 – 19 Children's Health.

## **Housing Leeds**

### **Annual Tenancy Contact**

85. Following the last update in July 2022, the new Annual Tenancy Contact process is going well within the Inner West area. Each team has seen some really positive engagement from residents who are clearly very happy to see Housing Leeds again, following COVID-19.

86. Housing Leeds Officers have picked up some important intervention from residents who have clearly struggled over this period. With some partnership working, Housing Leeds are well on their way in getting the right support in place for those individuals/families.



## **Walkabouts**

87. Following a review of the estate walkabout procedure and to develop walkabouts as a more meaningful tenant engagement activity, Housing Leeds are now looking at virtual walkabouts for those resident/communities who can't always get out and about with Housing Officers. This will allow those residents to have a voice and highlight some of the issues/concerns they have. The virtual walkabout is facilitated by the Tenant Engagement Team and the local Housing Officer and is done through Your Voice Leeds.

## **Your Voice Leeds: 'Your Place' Environmental Reviews**

88. One of the ambitions set out in Leeds Best Council Plan is for everyone in Leeds to "Live in good quality, affordable homes in clean and well cared for places". Your Place Environmental Reviews (YPER's) are a way for Housing Leeds to engage with tenants and residents about the environmental issues that matter to them; essentially an estate walkabout without having to arrange a time and place to meet.

89. Housing Leeds will be looking to explore this option in the new year and will liaise with residents closer to the time with dates and times. Should you wish to get involved or are interested in becoming a 'block champion' for your high rise block walkabouts, you can help in coming along and pointing out areas of concern, or sharing ideas on how to improve your estate/block. If you are interested, please contact Housing Leeds on 0113 378330, or via email on [housinginvolvement@leeds.gov.uk](mailto:housinginvolvement@leeds.gov.uk). Alternatively, you can talk to your local Housing Officer.

## **Block Sweeps/Inspections**

90. Weekly block sweeps continue to be carried out on all high-rise blocks. These inspections help look for things that will improve the block, such as ordering repairs, removing items that have been left in communal areas, or identifying improvements that could be made. Low rise blocks inspections are also being carried out on a quarterly basis in line with the fire safety checks.

## **Fire Safety**

91. Housing Leeds continue to receive daily stage 1 fire safety reports from its cleaning contractors. They action the recommendations in the report and log this on their computer system in line with their Fire Safety Procedure. Housing Leeds also carry out monthly stage 2 fire safety checks and report all the findings and raise the necessary repairs as required.

## **Anti-Social Behaviour**

92. As we have moved into Autumn, Housing Leeds have seen a reduction in reported ASB to local teams. All teams within Inner West continue to work together with LASBT and West Yorkshire Police to help tackle and reduce crime related activity and anti-social behaviour. Residents are still encouraged to report all incidents by calling 0113 222 4402 (weekdays, 9am to 5pm, except Wednesdays from 10am); outside of office hours

(6pm – 3:30am and weekends call 0113 376 0337), or online. If you've been a victim of crime you should report this to the police on 101, or 999 if it's an emergency.

## **Area Updates/Good News Stories**

### **Armley**

- ✓ District Heating (DH)/Ground Source Heat Pump (GSHP).
- ✓ Fully completed all 4 Poplar Blocks and moved onto Burnsall Court & Gardens and Wortley Heights & Towers.
- ✓ Successfully managed to secure funding for new metal roller shutter doors to all the problematic bin stores in the Armley Ward.
- ✓ Local Housing Manager and Team Leader attended Armley Safety Plan forum where all local partners came together to discuss how we they can work together to help improve Armley, make is safer and greener.
- ✓ Armley head its first cost of living event in the new Wortley area to help support tenants in financial hardship to maximise their income.
- ✓ New builds on Heights Lane have formally been handed over and all 12 plots have seen the new residents move in.
- ✓ Ongoing partnership working with Wortley Wombles and Urban Task Force continues to help clean up the area.
- ✓ Cleaner Neighbourhood Teams have been undertaking some intense work in the bin yards areas making sure these are clean and safe in and around the back-to-back properties in Armley.

### **Bramley**

- ✓ Action day completed with several partners on the Snowden estate to help tackle ASB in the area.
- ✓ Partnership working with several external services including, Yorkshire water, Money Buddies, and Green Doctors to ensure residents are given financial support needed within community.
- ✓ Partnership working with Highways to improve quality of the pathways within the Snowden's.
- ✓ Walkabout completed with Continental to agree large scale winter works to the Church Hills to help improve the area.
- ✓ Ongoing training for all staff to help improve the level of service provided for customers.
- ✓ Free school library approved at Housing Advisory Panel to be installed outside of a local school in Bramley to help promote reading amongst the community.

### **Kirkstall**

- ✓ Sprinkler systems installed to Queenswood Heights high rise.
- ✓ Community Payback Team cut back hedging on Spen Estate.
- ✓ New starters recruited; 3 new Housing Officers in post.
- ✓ Housing Income Officer supporting tenants in financial hardship to maximise their income, tapping into food parcels and fuel vouchers.
- ✓ Partnership working with GM Contracts to remap area for weed spraying.

## Inner West Housing Advisory Panel

Budget for 2022/23	£49,127.70
Carry Forward from 2021/22	£26,242.04
<b>Total 2022/23 Budget</b>	<b>£75,369.74</b>

Approved Budget Spend 22/23	£36,730.43
<b>Available Budget</b>	<b>£38,369.31</b>

HAP	Number of projects submitted	Number of projects approved	Amount committed by Panel	% Committed
Inner West Total	40	22	£36,730.43	48.73%

## Community Engagement: Social Media

93. **Appendix 1** provides information on posts and details recent social media activity for the Inner West Community Committee Facebook Page.

## Corporate Considerations

### Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

### Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  1. Vision for Leeds 2011 – 30
  2. Best City Plan
  3. Health and Wellbeing City Priorities Plan
  4. Children and Young People's Plan
  5. Safer and Stronger Communities Plan
  6. Leeds Inclusive Growth Strategy

### Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

5. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

7. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

8. The Community Committee is asked to note the content of the report and comment as appropriate.

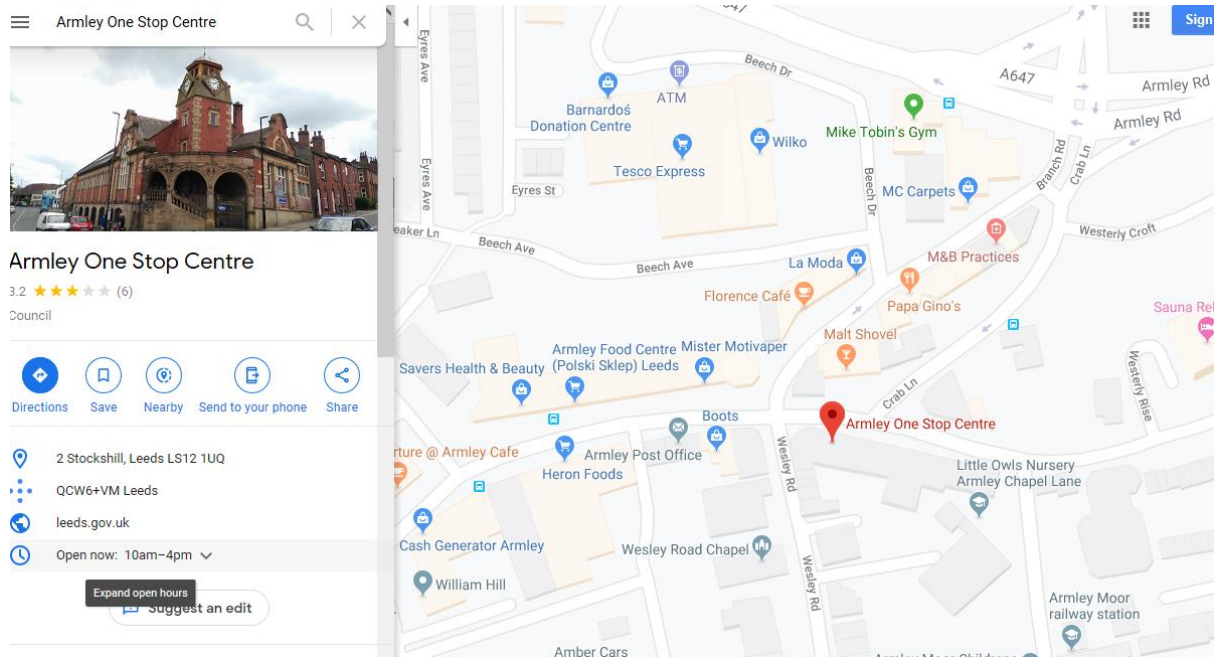
## **Background documents<sup>1</sup>**

9. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Armley HUB – 2 stocks Hills, Armley LS12 1UQ



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